

Government of India
Department of Water Resources, River Development & Ganga
Rejuvenation
Ministry of Jal Shakti
Central Ground Water Board

Date: 4th April 2020

Notice regarding hiring of Young Professionals and Consultants in various offices of Central Ground Water Board (CGWB), Department of Water Resources, River Development and Ganga Rejuvenation, Ministry of Jal Shakti.

Central Ground Water Board (CGWB) is implementing the National Aquifer Mapping and Management Programme (NAQUIM). With a view to supplement professional manpower for achieving the targets for NAQUIM programme, CGWB proposes to hire consultants and young professionals to support its officers. In this regard, applications are invited from willing and eligible individuals (including retired govt servants, wherever eligible) for hiring on purely temporary basis for the following positions on fixed remuneration basis for a period of three years from the date of hiring which may be extended or curtailed as per the functional need. Terms and Conditions, Eligibility criteria etc., for engaging the Young Professionals and Consultants shall be as under:

1. **Categories to be Hired:** Young Professionals & Consultants
2. **Target group:** The candidates as per the eligibility criteria specified at point 4.
3. **Objectives:** To achieve the objectives of National Aquifer Mapping Programme being implemented by CGWB and other activities by CGWA in a time bound manner. The activities that the young professionals and consultants would take up involves but not restricted to the following. Please note that the young professionals and consultants may be assigned field work for data collection and scientific studies.

Young Professionals :

- i. Collating existing data from various sources, digitalization and preparation of GIS datasets.
- ii. Entering data in relevant software such as lithological modeling software, GEMS, etc.
- iii. Providing assistance to CGWB officers in integration, analysis and interpretation of data.
- iv. Preparation of various thematic maps, lithological sections and block diagrams.
- v. Processing the applications for ground water extraction.
- vi. Other related tasks including field surveys and collection of data from the field as and when assigned.

Consultants :

- i. Data integration and formulation of aquifer maps and management plans.
- ii. Preparation of reports and material for AIMS web-portal.
- iii. Preparation of user-friendly maps and management plans.
- iv. Providing guidance to the young professionals.
- v. Processing the applications for ground water extraction.
- vi. Other related tasks including field visits as assigned.

4. **Eligibility:** Interested candidates, who are citizens of India and fulfill the eligibility criteria (educational qualification & experience) given below may apply.

Qualifications & Experience for Young Professional				
Sl. No	Name of Position	Minimum Educational Qualification	Essential Work Experience	Desirable Experience, knowledge & skills
1	Consultant	Masters degree (MSc/MS/MTech/MScTech or equivalent) in Geology/Applied Geology/Earth Science/ GeoScience/ Hydrogeology from a recognized university.	10 years working experience in the field of groundwater/hydrogeology.	<ul style="list-style-type: none"> • Working knowledge of GIS. • Working knowledge of computers and common software packages (MS WORD, EXCEL etc.) • Proficiency in compilation, editing and reviewing of scientific reports in English language.
2	Young Professional (Ground Water)	Masters degree (MSc/MS/MTech/MScTech or equivalent) in Geology/Applied Geology/Earth Science/GeoScience/Hydrogeology from a recognized university.	NIL	<ul style="list-style-type: none"> • Working experience in the field of groundwater/hydrogeology. • Working as JRF, SRF, RA or project fellows after obtaining the minimum qualification will also be considered as experience. • Working knowledge of GIS software. • Working knowledge of computers and common software packages (MS WORD, EXCEL etc.) • Working knowledge of geoscientific software

5. **Duration of Hiring:** The terms of appointment shall be for a maximum period of **three years from date of hiring**, which can be curtailed based on performance evaluation. The appointment of Young Professionals and Consultants would be on Full-time basis and they would not be permitted to take up any other assignment during the period of hiring with Central Ground Water Board. All extant provisions/instructions of Ministry etc shall be strictly followed and the hiring shall be purely temporary in nature.

6. **Number of vacancies at various offices of CGWB:**

Office of CGWB	Requirements	
	Number of Young Professionals	Number of consultants
Central Region, Nagpur	5	1
Eastern Region, Kolkata	2	1
Mid-Eastern Region, Patna	3	1
North Central Chhattisgarh Region, Raipur	2	1

North Central Region, Bhopal	6	1
North Eastern Region, Guwahati	2	1
Northern Region, Lucknow	5	1
South Easter Region, Bhubaneswar	3	1
Southern Region, Hyderabad	4	1
South Western Region, Bengaluru	3	1
West Central Region, Ahmadabad	3	1
Western Region, Jaipur	5	1
Central Head Quarters, Faridabad	5	2
Total	48	14

The above requirements are subject to change. The requirements will be reviewed on a yearly basis. Office addresses are given at the end of Application Form.

7. Remuneration:

The amount of monthly consolidated remuneration to Young Professionals / Consultants shall be as below:

Consultant

Rs1,00,000 ± 5% depending upon educational qualification and experience as per the recommendation of the evaluation committee. In case of retired government servants, the remuneration shall be as per prevailing guidelines issued by DoPT in relation to conduct of pensioners as per GFR 2017.

Young Professional

Rs. 45,000 ± 5% depending upon educational qualification and experience as per the recommendation of the evaluation committee.

8. TA/DA to be paid to the Young Professionals and Consultants

Consultants and young professionals will be paid TA/DA. The entitlements for travel on tour have to be based on the 7th CPC rates only. Respective Regional Directors/HOO in the region offices and respective Members in the CHQ as the case may be, will be the approving authority.

9. Certificate of Professional Services:

Experience Certificates will be issued to Young Professionals, Consultants, on satisfactory completion of their tenure and on submission of their Performance Report/Paper and its evaluation in the concerned office of CGWB.

10. Declaration of Secrecy:

All professionals hired will be required to furnish oath of secrecy in prescribed format at the time of reporting for the hiring. The professionals may not, except with the previous sanction of CGWB in the discharge of his/her duties, publish a book or a compilation of articles or participate in a radio broadcast / TV telecast / any other media or contribute an article or write a letter to any newspaper or periodical or any other media, either in his/her own name or anonymously or pseudonymous in the

name of any other person, if such book, article, broadcast uses any information that he / she may gather as part of this consultancy, without the prior approval of CGWB.

During the period of his / her assignment with CGWB, the professional would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/ her during the period of assignment to anyone who is not authorized to know/ have the same.

The professional hired by the CGWB shall in no case represent or give opinion or advice to others in any manner which is adverse to the interest of CGWB.

11. Termination Notice:

CGWB reserves the right to cancel the appointment of the young professional/consultant at any time, without providing any reason whatsoever. However, in the normal course, it will provide one month's notice. The professional can also seek for termination of the Contract upon giving one month's notice to CGWB.

12. Application and Selection:

- 12.1 Applicants will apply for the position specified in para 6.
- 12.2 Applicants will submit application directly to the respective office of CGWB, where they seek hiring. **During the application stage, applicants have option for applying for a position at two places.** Applications of candidates applying for more than two places will be summarily rejected.
- 12.3 Each office of CGWB will take necessary steps for engaging the young professionals/consultants separately.
- 12.4 Shortlisted candidates will be called for interview.
- 12.5 The selection shall be made on the basis of recommendations of Professional Evaluation Committee (PEC) constituted for the purpose by the CGWB, DoWR, RD & GR, Ministry of Jal Shakti. CGWB will issue communication to the selected Consultants/Young Professionals to join.
- 12.6 The candidates called for interview will be required to produce original certificates in support of fulfilling the eligibility criteria in respect of educational qualification, experience etc. during interview and at the time of joining.
- 12.7 No TA/DA will be provided to the candidates for attending the interview.

13. Logistics and Support

The Young Professionals and consultants attached to the CGWB, would be provided with working space and other necessities as deemed fit by CGWB

14. Expected Outcomes / Performance:

- 14.1 Goals / targets for the Young Professionals and consultants shall be fixed at the time of their joining and shall be reviewed on a monthly basis.

14.2 Young Professionals and consultants shall submit the Job Chart and Performance Target (monthly) under the guidance of Regional Director/HOO, CGWB within 7 days of Joining.

15. **Responsibility of the Wing Heads:** The Young Professionals/consultants shall report to designated Officers of CGWB and shall be guided and supervised by them. These officers shall fix their performance targets and evaluate the same on regular basis.

16. **Age-limit:-** Maximum age limit for appointment of Young Professionals shall be 30 years as on 01.01.2020 (born on or after 01.01.1990) and that for consultants shall be 65 years as on 01.01.2020 (born on or after 01.01.1955)

Note: *No TA/DA will be provided for attending the interview/joining, irrespective of selection.*

Interested candidates may apply by submitting their details as per prescribed format as per the applicability of the position by 1700 hours on 25th April 2020. Applications are to be sent to the respective offices as per the addresses given in section 6. Please note that applicants applying for a position in two offices have to submit two separate sets of applications to the respective offices of CGWB as given in section 6.

Application format for applying for the position of consultants and young professionals

**Application for
Hiring of Young Professionals and Consultants in
Central Ground Water Board, DoWR, RD& GR, Ministry of Jal
Shakti**

**Advertisement for Hiring of Young Professionals and Consultants in
CGWB Dated.....**

Applying For : Young Professional / Consultant

Office:Region,....., Central Ground Water Board (CGWB)

1. Applied for (Tick any one):

- i. Consultant
- ii. Young Professional



2. Preferred office (Tick any Two):

(Please note that the applicants has option for applying at two places. Applications of candidates applying for more than two places will be summarily rejected.)

2.1 Preferred location:

Central Region, Nagpur; Eastern Region, Kolkata; Mid-Eastern Region, Patna; North Central Chhattisgarh Region, Raipur; North Central Region, Bhopal; North Eastern Region, Guwahati; Northern Region, Lucknow; South Easter Region, Bhubaneswar; Southern Region, Hyderabad; South Western Region, Bengaluru; West Central Region, Ahmadabad; Western Region, Jaipur; Central Head Quarters, Faridabad.

2.2 Alternate Preferred location:

Central Region, Nagpur; Eastern Region, Kolkata; Mid-Eastern Region, Patna; North Central Chhattisgarh Region, Raipur; North Central Region, Bhopal; North Eastern Region, Guwahati; Northern Region, Lucknow; South Easter Region, Bhubaneswar; Southern Region, Hyderabad; South Western Region, Bengaluru; West Central Region, Ahmadabad; Western Region, Jaipur; Central Head Quarters, Faridabad

Note - Office Addresses, where applications are to be sent, are given at the end please.

- 1. Full Name (in Block Letters): _____
- 2. Father's Name: _____
- 3. Mother's Name: _____
- 4. Date of Birth: (mm/dd/yyyy) _____
- 5. Nationality: _____
- 6. Mailing Address: _____

Address for correspondence

PIN

Police Station

Email:

Telephone/Mobile No.

Permanent Address

PIN

Police Station

7. Aadhaar No

8. Educational Qualification (Bachelor degree onwards):

Self attested copies of all the marksheets are to be submitted, without which the application is liable to be rejected.

Sl. No.	Course/Degree	Major subjects	University/Institute	Year of passing	Percentage of marks secured (%) (Grade points are to be converted to equivalent percentages)	Division

9. Work Experience (For young professionals, working as JRF, SRF, RA or project fellows after obtaining the minimum qualification will also be considered as experience.)

Name of the post	Organization/Institute	Year From	Year to	Nature of work	Date of superannuation (wherever applicable)	Total experience in years	Self attested copies of documents in support of experience to be enclosed.

Computer skills

Common office software (MSWord/Excel/PowerPoint) Yes/No

GIS software Yes/No

Rockworks or similar software Yes/No

Groundwater modeling software Yes/No

Other geoscientific software (please specify)

1. Yes/No

2. Yes/No

3. Yes/No

Scientific Publications **(Attach list of publications)**

Additional information, if any

Declaration

This is to certify that I, _____, (complete name of applicant), S/o _____ a resident of _____, have no pending _____ (complete address) administrative and/or criminal case before any court/ authorized body. I, further, certify that I have never been found guilty/ convicted of any administrative offense and/or crime. I am aware that the appointment is of purely temporary nature and for a maximum period of three years, which can be curtailed based on performance evaluation. I also certify that all the information given by me is true to the best of my knowledge and believe and if selected and appointed will provide fulltime service and will not be hired in any other activity which can be curtailed based on performance evaluation.

(Signature)

Date

List of documents to be submitted along with each application. (please note that applicants applying for two places, have to submit two complete sets of separate application forms along with all the enclosures) Applications are to be submitted in hard-copy only.		No of copies
1.	Filled in application form with photograph pasted on it	6 copies
2.	Address proof	2 copies
3.	Proof of date of birth	2 copies
4.	Self attested copies of marksheets in respect of educational qualification	2 copies
5.	Self attested copy of Aadhaar card	2 copies
6.	Self attested copies of experience certificate issued by the employer or research supervisor as the case may be.	2 copies
7.	In case of retired officers, copies of necessary certificates.	2 copies

CGWB OFFICE ADDRESSES

CHQ, Faridabad,

Director (Administration)

CENTRAL GROUND WATER BOARD, Bhujal Bhawan, NH-IV, Faridabad - 121001

NORTHERN REGION, Lucknow

Regional Director , Central Ground Water Board, Bhujal Bhawan, Sector-B,
Sitapur Road Yojna, Ram Bank Chauraha Lucknow - 226021 (U.P.)

SOUTHERN REGION, Hyderabad

Regional Director, Central Ground Water Board, 3-6-291, GSI Post, Bandlaguda,
Hyderabad – 500068

EASTERN REGION, Kolkata

Regional Director, Central Ground Water Board, Bhujalika, C P Block-6 Sector-V,
Bidhan nagar Kolkata - 700 091 (West Bengal)

WESTERN REGION, JAIPUR

Regional Director, Central Ground Water Board, 6-A, Jhalna Doongri,
Jaipur - 302 004 (Rajasthan)

CENTRAL REGION, NAGPUR

Regional Director, Central Ground Water Board, N.S. Building, Civil Lines
Nagpur – 440001 (Maharashtra)

NORTH CENTRAL REGION, Bhopal

Regional Director , Central Ground Water Board, Block –1, 4th Floor, Paryawas
Bhawan Arera Hills, Jail Road Bhopal - 462011 (MP)

NORTH EASTERN REGION GUWAHATI

Regional Director, Central Ground Water Board, North Eastern Region, NH-37,
Betkuchi, (Opposite-ISBT), Guwahat i- 781035 (Assam)

SOUTH WESTERN REGION BANGALORE

Regional Director, Central Ground Water Board, 7th Cross, 27th Main, HSR
layout, Sector 1, Bangalore - 560 102 (Karnataka)

SOUTH EASTERN REGION BHUBNESHWAR

Regional Director, Central Ground Water Board,
BHUBNESHWAR – 751001 (Orissa)

WEST CENTRAL REGION AHMEDABAD

Regional Director, Central Ground Water Board, Swami Narain College Build.
Shah Alam Tolnaka, Ahmedabad - 380 022 (Gujarat)

MIDDLE EAST REGION, PATNA

Regional Director, Central Ground Water Board, 6th & 7th Floor, Lok Nayak Jai
Prakash Bhawan, Frazer Road, Dak Banglow, Patna—800011

NORTH CENTRAL CHHATISGARH REGION, RAIPUR

Regional Director , Central Ground Water Board, Reena Apartment, 2nd Floor,
NH 43, Dhamtari Road, Packpedi Naka, Raipur- 492007, Chattisgarh